

# User Manual For vHealth Subscription





# **Document History**

Ver.	Date	Name	Role	Remarks
1.0	26/04/2021	Abhay Kumar	Author	Initial Draft
1.0	26/04/2021	Sanjay Nandwana	Approver	First



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## Objective

The purpose of this document is to guide Vakrangee's Franchisee and Vakrangee Team to book the vHealth policy through VKMS

### **Definitions**

VKMS: Vakrangee Kendra Management System

IHO: Indian health Origination

VKID: Vakrangee Kendra ID

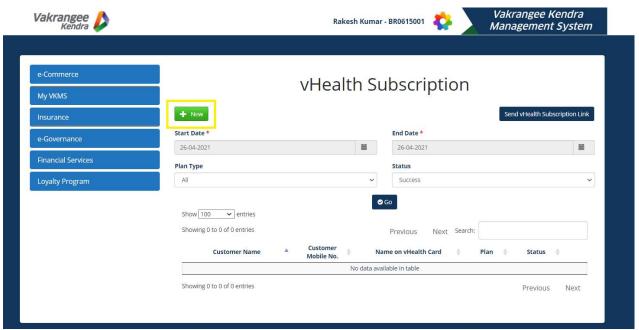


### vHealth Subscription

- Login into VKMS
- Click on Healthcare → vHealth Subscription



Below screen will be displayed

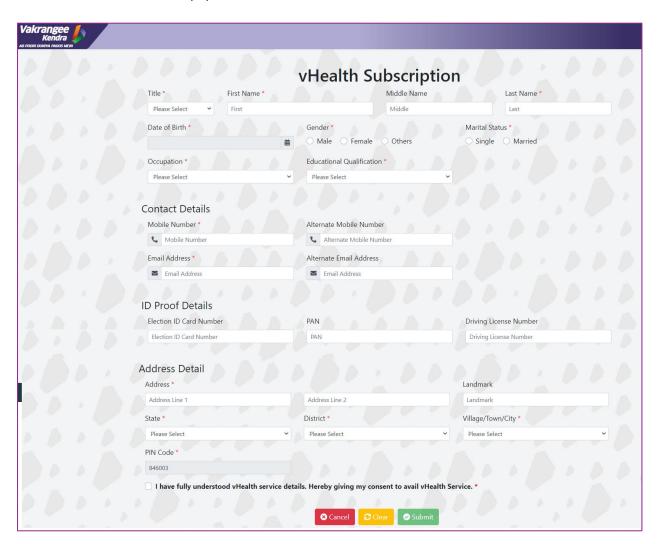


- Click on "New" Button
- Below Screen will be displayed



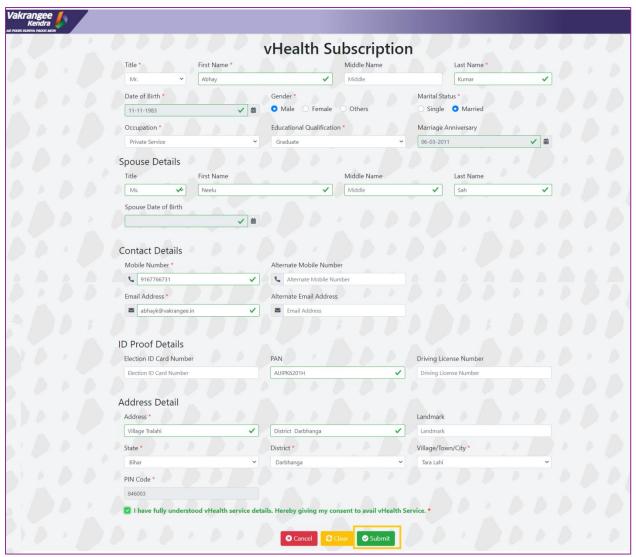


- Enter customer area PIN Code
- Below Screen will be populated



• Fill the form



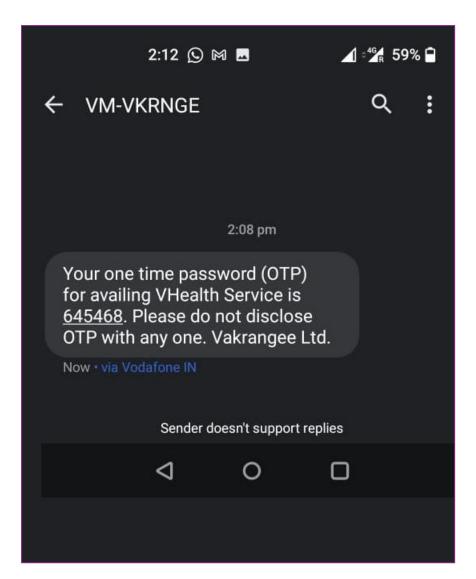


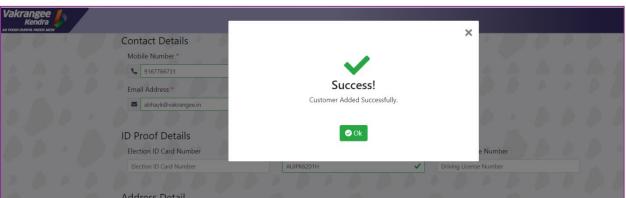
- After filling form click on "Submit Button"
- You will receive 6 digits OTP on you mobile number.



Below 6 digit OTP screenshot of mobile

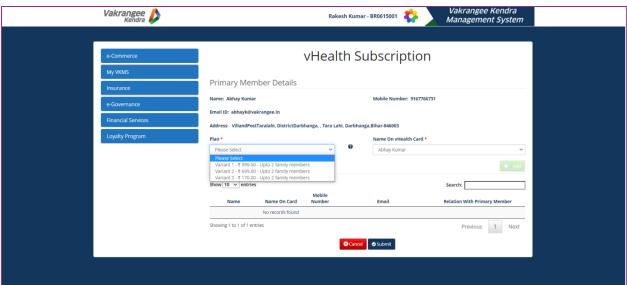




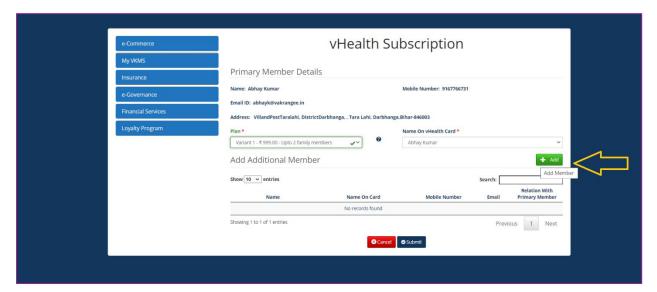


- After OPT verification, You will get successful message "Customer Added Successfully "
- Click on "Ok" button
- Below Screen will be displayed

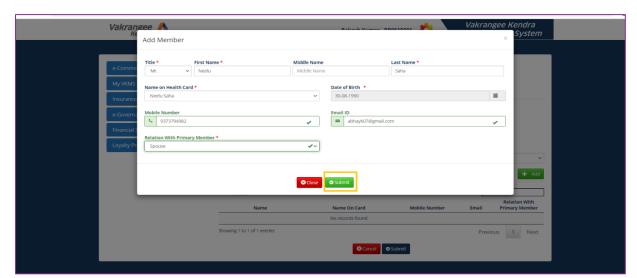




- vHealth Plan will be populated on list.
- Select Plan and click on "Add" button to add member



• Below Screen will be populated

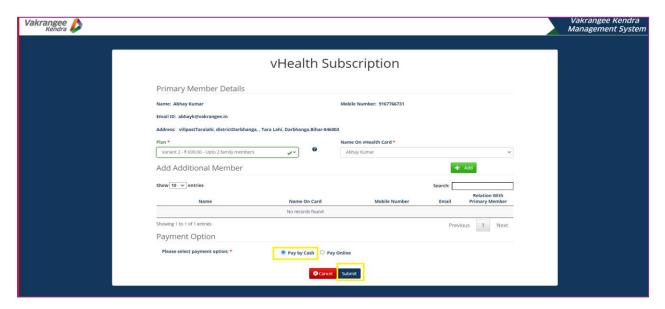




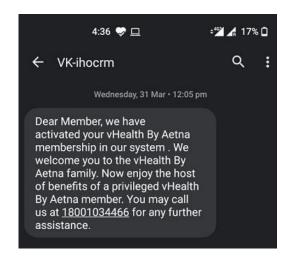
- Fill the member details as per the form and click on "Submit" button
- Member will be added and displayed in grid list

### **Payment Mode**

Cash

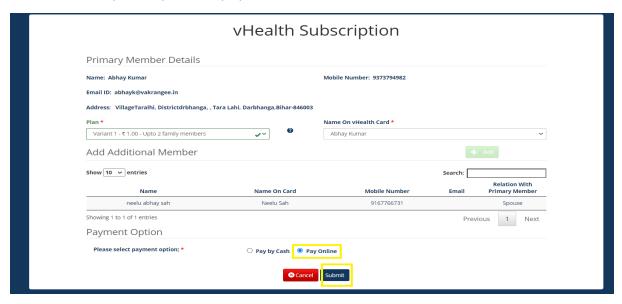


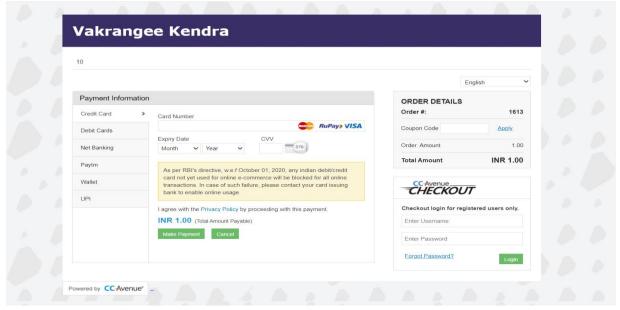
- Select Payment option "Pay by Cash" and click on Submit "button"
- Selected plan will be booked and you will get successful message, also you will get also SMS form IHO team.



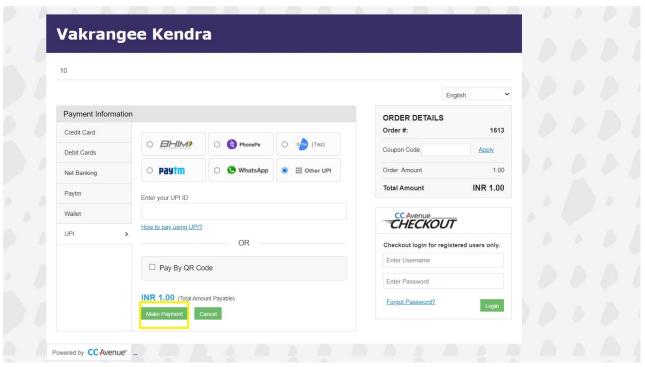


- Online Payment
- Select Payment option "Pay by Cash" and click on Submit "button"

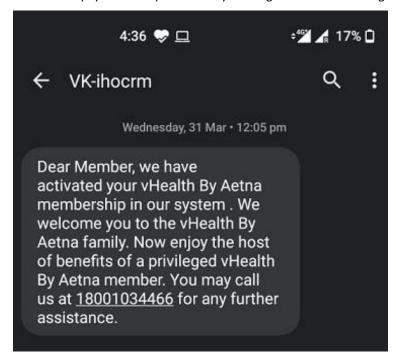








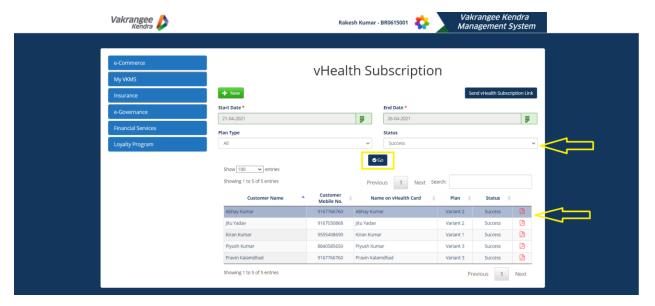
- Fill the payment information and click on "Make Payment" button and make the online payment.
- Once online payment completed then you will get successful message.



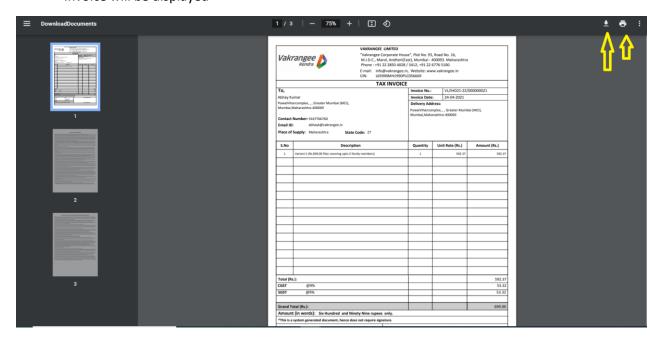


### **Download Invoice**

- Select Start date and End date
- Select Status "Success"
- Click on "Go" button
- vHealth subscription list will be shown in grid list.
- Click on "pdf" icon to get the invoice.



• Invoice will be displayed



- You can print the invoice by clicking print icon on right top page
- Also you can download the invoice by clicking on "download icon"





### **Thank You**

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